

**Griffith University Students:
ACICIS Professional Practicum (Internship) Programs:
Application Guideline**

Important:

Before applying at www.acicis.edu.au/apply-now, please consider the following:

1. Contacts

- For Griffith University registration: [Program Registration](#)
- For Griffith study abroad enquiries: [Griffith Go Global](#)
- For all ACICIS enquiries: [ACICIS](#)

2. Eligibility

To be eligible to participate in the program:

- Be enrolled in an award program at Griffith in the trimester of application
- Have completed a minimum of 30 credit points of study towards a degree at Griffith University by the time of departure (excluding credit transferred from an external institution)
- Have a minimum cumulative Program GPA of 4.5 at the time of application

3. Tuition fees

Students will need to pay the [tuition fees](#) for the program upfront to ACICIS:

4. New Colombo Plan Mobility Grant

To be considered for the **\$4,000** [New Colombo Plan Mobility Grant](#), students need to apply for the program to ACICIS. There is no separate application process. ACICIS will assess student's eligibility for the grant in collaboration with Griffith University. You must meet the following eligibility criteria:

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- Current undergraduate (Bachelor or Honours Degree) student
- Studying at an [ACICIS Member University](#) – Yes! Griffith University is a Member University of ACICIS.
- Australian citizen
- Receiving credit towards your degree for participation in this program
- Have not previously received **two in-country** New Colombo Plan Mobility Grants
- Not *currently* a citizen or permanent resident of the Republic of Indonesia

*Students are allowed to receive **two in-country** New Colombo plan grants in addition to two virtual NCP grants

N.B. 70% of grant recipients (Australia-wide) must be between the ages of 18-28.

5. Application deadlines

Application Due	Round 1	Round 2
ACICIS application	June (year prior)	August (Year prior) If places are still available
Griffith University Application - Short-term Program Application	After acceptance into ACICIS Program	After acceptance into ACICIS Program

6. Application process

Griffith Application Process

- Once accepted into ACICIS Program, students will need to fill out a [short-term program application](#).
- If all eligibility requirements are met, students will receive the next-steps email from the Griffith Global Mobility team.

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ACICIS Application Process

- Students complete the ACICIS Indonesian Language Short Course online application form at <http://www.acicis.edu.au/apply-now>
- Students submit an application indicating their choice of ACICIS program, and then receive provisional acceptance into the program from ACICIS.
- ACICIS will notify students of acceptance within one month of the ACICIS application deadline.

7. Credit Arrangements

For participation in the program, you may be able to receive 10 – 20 credit points.

If you seek credit, please check the 'Apply for Credit' section on the Griffith [Short-term Program page](#) for details on what type of documentation is required.

8. Other Possible Funding

- Griffith International Experience Incentive Scheme Grant

Griffith University's Vice Chancellor dedicates funding each year in International Experience Incentive Scheme grants to assist students with the cost of their overseas program. IEIS grants are available to domestic and international students participating in an overseas program supported by Griffith Global Mobility. Read more about the grant [here](#).

Students who are receiving NCP will not be eligible for an IEIS Grant.

- OS-HELP Loan

Once you have been accepted on to an ACICIS program, you may submit an **OS-HELP loan application** for consideration by Griffith University and the Department of Education. You can find more information about the loan and how to apply [here](#).

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- Centrelink

If you are currently receiving payments from Centrelink, read the information [here](#)

9. Travel Insurance

Students who participate in the ACICIS program may be covered by the Griffith Travel Insurance Policy.

If you are unsure of whether you are covered by the Griffith Travel Insurance Policy, please contact the [Go Global Griffith University](#)

10. Results

After you have returned from the program, you will be sent a copy of your original transcript of completion, as well as qualitative outcome reports. These documents will be sent by email to you, and any relevant Griffith University staff members approx. 6 weeks after program completion.